



MRI Botswana Limited is a citizen-owned private company providing a variety of services including Emergency Medical Assistance and Pre-hospital care, Emergency Medical Training, Contact Centre solutions, Integrated Primary Healthcare services, and Pharmaceutical Services. The Company is looking for a suitably qualified, experienced, self driven and dynamic professional for the following position.

MEDICAL OFFICER X 3 - TENABLE IN GABORONE & MAUN

Main Purpose of the Job

Reporting to the Clinic manager, the incumbent shall be responsible for providing medical services to the highest standards of excellence to clients of MRI Botswana.

Key Performance Areas

- Consult patients and make professional autonomous clinical diagnosis and management.
- Ensure proper documentation in patients files and that the clinic services are run according to the prescribed standards by Botswana Health Professions Council (BHPC).
- Establish and maintain effective relationships with all key stakeholders and partners to ensure achievement of business objectives.
- Ensure that services provided in the clinic are properly billed and paid for and prepare monthly, quarterly and annual clinic reports.
- Ensure adherence to Standard Operating Procedures (SOPs).
- Determine appropriate stock levels for the unit and monitor stock valuations on a regular basis and analyses report on variances and stock losses.
- Perform minor procedures at GP level

Job Requirements & Experience

- Bachelor's degree in medicine and surgery (MBChB, MBBS).
- Four (4) years' experience in a clinical environment.
- Valid registration with Botswana Health Professions Council (BHPC).
- Experience in Occupational Health would be an added advantage.
- Valid certificate in BLS, ITLS/ATLS, ACLS, and PALS will be added advantages.
- Practical experience in Emergency Medical Service will be an added advantage.

Core Competencies

- Leadership skills
- Planning and organising
- Analytical thinking
- Teamwork
- Ability to work under pressure
- Attention to details
- People management
- Effective interpersonal skills.

Application Instructions:

Applications which include cover letter, resume and certified certificates should be sent to:

Human Resources Business Partner

Email: recruitment@mri.co.bw

Closing Date: Friday 12th July 2024

Note that only shortlisted candidates will be responded to.

